

Audit and Governance Committee

Agenda

Date:	Thursday, 7th December, 2023
Time:	10.00 am
Venue:	Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings will be uploaded to the Council's website.

1. **Apologies for Absence**

To note any apologies for absence from Members.

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Minutes of Previous Meeting** (Pages 3 - 10)

To approve as a correct record the minutes of the meeting held on Thursday 28 September 2023.

4. **Public Speaking Time/Open Session**

In accordance with paragraphs 2.24 of the Council's Committee Procedure Rules and Appendix on Public Speaking a total period of 15 minutes is allocated for members of the public to put questions to the committee on any matter relating to this agenda. Each member of the public will be allowed up to two minutes each to speak, and the Chair will have discretion to vary this where they consider it appropriate.

Members of the public wishing to speak are required to provide notice of this at least three clear working days' in advance of the meeting and should include the question with that notice.

For requests for further information

Contact: Nikki Bishop, Democratic Services Officer

Tel: 01270 686462

E-Mail: Nikki.bishop@cheshireeast.gov.uk

5. **Action Log Update** (Pages 11 - 12)

To receive an update on the Audit and Governance Committee Action Log.

6. **External Auditors - Audit Progress Report** (Pages 13 - 36)

To receive and consider the Audit Progress report from the Council's External Auditors.

7. **Internal Audit Update - Progress against Internal Audit Plan 2023-24** (Pages 37 - 56)

To receive an update on work undertaken by Internal Audit in line with the Internal Audit Plan 2023-24.

8. **Proposed Terms of Reference - Audit and Governance Committee** (Pages 57 - 74)

To receive and consider the proposed terms of reference for the Audit and Governance Committee.

9. **Audit and Governance Committee - Progress Against CIPFA Review Actions** (Pages 75 - 90)

To receive an update on progress of the implementation of actions agreed after the CIPFA review of the Committee.

10. **Work Programme** (Pages 91 - 92)

To consider the Work Programme and determine any required amendments.

Membership: Councillors S Adams, M Beanland (Chair), K Edwards (Vice-Chair), A Heler, C Hilliard, M Houston, G Marshall, P Redstone and J Snowball, Mr R Jones and Ms J Clarke.